



YENEPOYA

(DEEMED TO BE UNIVERSITY)

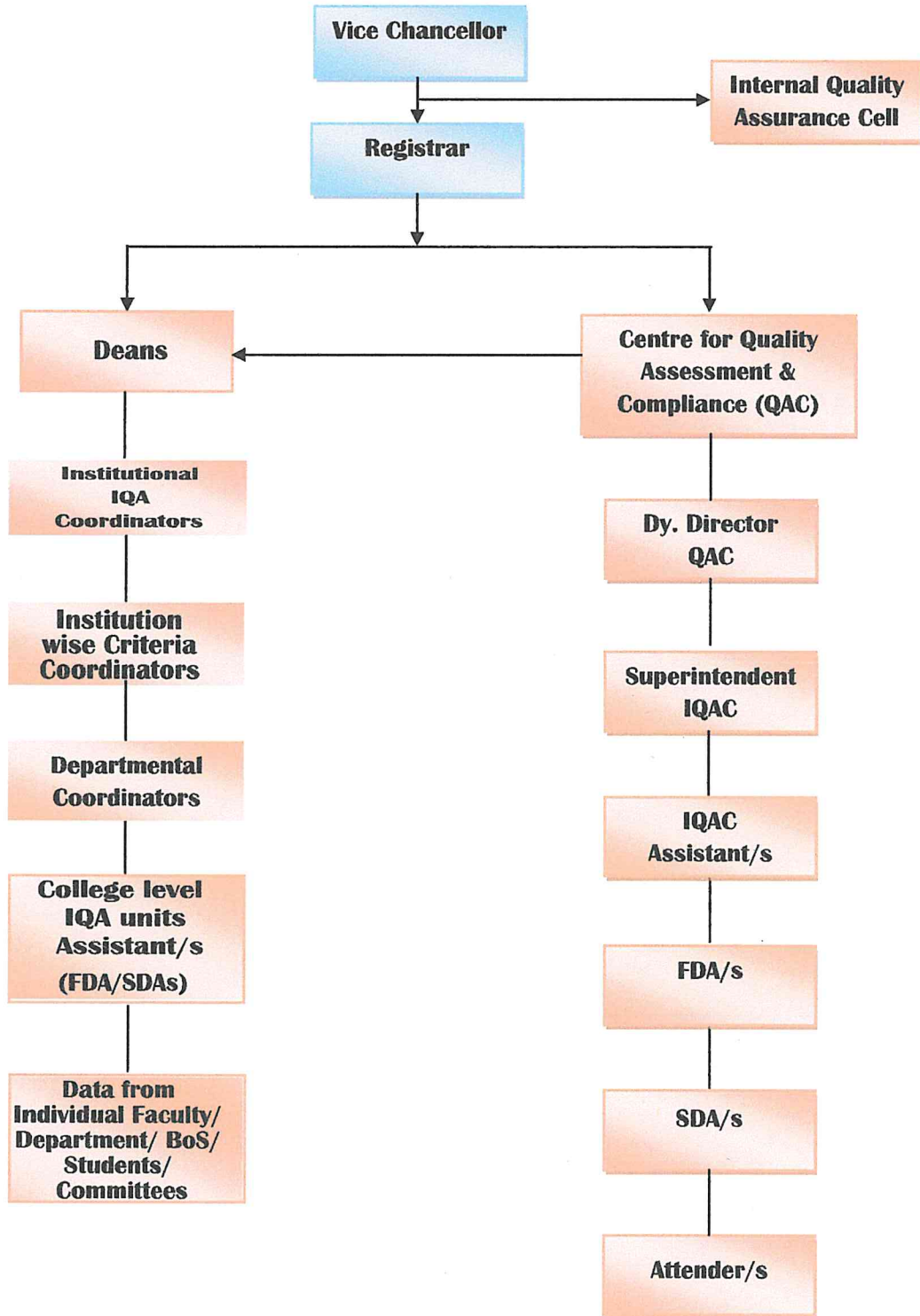
Recognized under Sec 3(A) of the UGC Act 1956

Accredited by NAAC with 'A' Grade

6.5.1 - Institution has a streamlined internal quality assurance mechanism

The Structure and Mechanism for Internal Quality Assurance

Structure of IQA



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Mechanism of the Internal Quality Assurance

IQAC has designed and developed specific validated formats for the collection of data from various stakeholders. These formats are used by the constituent units for collection of data. The data collected from various departments are collated at the college level Internal Quality Assurance units. The departmental coordinators supervise these processes. Each constituent units has coordinators to oversee criterion wise data collection and final collation of data by the institutional Internal Quality assurance coordinator for submission to Deans for review.

The same is transmitted to central IQAC by monthly basis. The data received from all constituent unit/cells/centers/committees is collated and segregated as per the respective criterion and data is prepared for AQAR preparations as per NAAC AQAR format. The data is also shared with university administration for assessment and reviews to individual department for the assessment of outcomes. The same data is used for the submission to various agencies such as NIRF, TIMES, QS, K-SURF, ARIIA etc for the rating and ranking. The same analysis is transmitted back to the institution and HoDs with specific comments, strategy and recommendations for the implementation by the departments/ Institutions/ University. The specific policy initiatives will be handled by university directly.

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Format of Monthly Report

Internal Quality Assurance Cell

Monthly Report

Month:

Department:

Sl. No.	Faculty Name	Details of the Academic Achievements
I.		Publication (Provide Complete details) Journal: Complete list of Authors as appeared in publication, Title of the Article, <i>Journal Name</i> , Year; Volume (Issue): Page no. s (SCI impact factor/ National/ International) Book: Complete list of Authors, Title of the Book, Year; Edition: Editors, Publishers, Place total no. of pages. Chapter in Book: Complete list of Authors, Title of the Chapter, Title of the Book Year; Edition: Editors, Publishers, Place, Page nos.
II.		Details of the Attended programs (Conference/Workshop/ CME/CDE/ CNE/CPE/Seminar/Symposia etc.)
III.		Details of the Organized Programs (Conference/Workshop/CME/CDE/CNE/CPE/Seminar/Symposia etc.)
IV.		Paper/Poster Presentation (In Conference/ Seminar/Symposia/Workshop etc.)
V.		Chairing Session/ Chief Guest/ Moderators/ Judges/ Panelists/ Assessors/ Quiz Masters (In Conference/Seminar/Symposia/Workshop etc.)
VI.		Resource Persons/Key Note Address/Delivered Guest/Special Lecture etc. (In Conference/Seminar/Symposia/Workshop etc.)
VII.		Awards
VIII.		Recognitions

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IX.	Dept. Project Formulated/Funding received/Ethical clearance procured /Project started/ completed/sent for publication
X.	Abstracts Published (With complete details)
XI.	No. of clinics conducted
XII.	Lectures
XIII.	Practical's
XIV.	Evaluation tests unit/monthly/spot/clinical examination
XV.	Seminar/Tutorials
XVI.	Innovative teaching methods
XVII.	Micro teaching/makeup classes
XVIII.	No. of Department meeting conducted and minutes in brief
XIX.	Lesson Plan (Format attached as Annexure – 1)
XX.	Syllabus revision (Programme code of revised syllabus/Percentage of syllabus content added or replaced) only through Board of Studies
XXI.	Value added courses introduced
XXII.	Student internship
XXIII.	Feedback from student and teachers on syllabus/teacher
XXIV.	Mentorship programme
XXV.	Student grievances(if any)
XXVI.	Exam results[if announced (both institutions/University)]

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XXVII.	Patents published(if any)
XXVIII.	Consultancy projects (ongoing)
XXIX.	Corporate training (If any)
XXX.	Extension activities (Campus/awareness programmes/any other)
XXXI.	Collaborations (MoU) (if any)
XXXII.	Externship Programme (students UG/PG/PhD)
XXXIII.	Library utilization by faculty
XXXIV.	E-content developed by faculty/students (if any)
XXXV.	Counseling sessions (Career counseling, bridge courses, soft skill development, remedial coaching, language lab, yoga and meditation and personal counseling)
XXXVI.	Student participation in competitive exam
XXXVII.	Student benefited by scholarships/freeship
XXXVIII.	Student progression to higher education
XXXIX.	Student participation and activities (sports/cultural)
XL.	Last website updation date
XLI.	Any other

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